

# ALDFORD AND SAIGHTON PARISH COUNCIL

I hereby give notice that the Annual General Meeting of the above Council will be held at Aldford Village Hall on Wednesday 16th May 2018.

**Councillors are summoned to attend**

**The Public are welcome to attend.**

Claire Taylor

Clerk

## AGENDA

- 1) Present
- 2) Apologies for Absence
- 3) Chairmans Annual Review
- 4) Election of Chairman
- 5) Election of Vice Chairman
- 6) Adoption of Financial Regulations.
- 7) Appointment of Signatories
- 8) Approval of Annual Statement of Accounts
- 9) To declare Smaller Authorities Exemption from external audit.
- 10) Adoption of Code of Conduct
- 11) Adoption of Standing Orders
- 12) Appointment of Internal Auditor
- 13) Review of Insurance
- 14) Review of Risk assessment
- 15) Public Participation (Limited to 10 minutes)
- 16) Declarations of Interest
- 17) Police Update
- 18) Minutes of last meeting (14 March 2018)
- 19) Matters arising
- 20) Correspondence
- 21) Accounts
- 22) Planning Matters
- 23) Highway Matters
- 24) Any other Business
- 25) Date of next meeting (5 September 2018 TBC)