

ALDFORD AND SAIGHTON PARISH COUNCIL

Minutes of the Annual General Meeting of the above Council held at Aldford Village Hall on Wednesday 16th May 2018 at 7.15pm

1.PRESENT: Cllr P. Cummins - Chairman (Aldford), Cllr M. Davies - Vice Chairman (Saughton), Cllr D. Weaver (Aldford), Cllr A. Cotton (Lea Newbold), Cllr J. Roscoe (Aldford), Cllr Barry Roscoe (Buerton), Cllr. N. Goodwin (Saughton), Cllr T. Birtles.

IN ATTENDANCE: Mrs C. Taylor - (Clerk to ASPC)
2 members of the public

2.APOLOGIES: Cllr H. Greenwood (CWAC)

3.Chairmans Annual Review: The main focus this year had been on the speed assessments of main through roads and Saughton school car park which was now complete and in use. Thanks were extended to Cllr Greenwood, Cllr Williams and Huntington Parish Council for grants towards the car park. With regards to the speed assessments ... Highways had presented the Parish Council with the data coming from assessments carried out and it was now for the Parish Council to make a decision regarding which speed limit enforcement schemes they were able to match fund. Many thanks were extended to all Parish Councillors for their time and efforts throughout the year and also to Cllr Greenwood and the police who continue to support. Sadly, Cllr Birtles had offered his resignation due to relocation and he would be missed. Thanks were extended to Tom. The new Village store in Aldford was now open and looked great.

<u>Election of officials</u>	<u>Proposer</u>	<u>Seconder</u>
<u>4. Re-Election of Chairman</u> (P. Cummins)	Mr J. Roscoe	Mr B. Roscoe
<u>5. Re- Election of Vice Chairman</u> (M. Davies)	Mr D. Weaver	Mr A. Cotton

6. Adoption of Financial Regulations: Agreed

7. Appointment of Signatories: Agreed: P. Cummins, D. Weaver, B. Roscoe.

8. APPROVAL OF ANNUAL STATEMENT OF ACCOUNTS: The Chairman signed the Accounts Book, Reserve bank book, both copies of the final Current and Reserve statements, Stage 1 and 2 of the Annual Audit return (AGAR) and the bank reconciliation.

9. DECLARATION OF SMALLER AUTHORITIES EXEMPTION FROM EXTERNAL AUDIT:

Resolved: The Council declared that it is an exempt authority within the definition contained in the Local Audit (Smaller Authorities) Regulations 2015. An exemption certificate was approved and signed by the Chairman.

10. ADOPTION OF CODE OF CONDUCT:

Resolved: Reviewed and adopted.

11. ADOPTION OF STANDING ORDERS:

Resolved: NALC Revised Model Standing Orders to be adopted at September meeting.

12. APPOINTMENT OF INTERNAL AUDITOR:

Resolved: to re appoint Hacker Young.

13. REVIEW OF INSURANCE:

Reviewed and noted that it was previously reviewed and renewed with effect from 1 June 2018.

14. REVIEW OF RISK ASSESSMENT:

Reviewed and Risk Assessment signed by Chairman.

15. PUBLIC PARTICIPATION:

- (i) Resident expressed concern regarding planning application at Hatton Heath Farm and informed Councillors that residents were meeting with the Estate at the end of May to discuss those concerns.
- (ii) Resident asked whether a signage scheme had been approved yet for the new village shop. The Parish Council advised that they had not received any notifications from CWAC Planning.

16. DECLARATIONS OF INTEREST:

None received.

17. POLICE UPDATE:

Police not present.

18. APPROVAL OF MINUTES OF LAST MEETING: The minutes of the meeting of the above council held on 14th March 2018 were taken as read and signed by the Chairman.

19. MATTERS ARISING

(i) Saughton: Cllr Birtles reported that permanent signage was to be erected the following week in Saughton to alleviate the issue of Satnav giving wrong directions and causing issues for residents.

(ii) Update on 20 mph enforcement around schools: Clerk to raise with Highways.

(iii) Light in School Lane: Cllr Birtles to organise a meter.

(iv) Speed Assessments: Clerk to ask Grosvenor Farms if they would be prepared to contribute towards funding of works to reduce the speed limit on section of the B5130 following speed assessment recommendation. Final decision to be made at September meeting regarding schemes/sections of road assessed to be match funded by Parish Council.

20. CORRESPONDENCE

(i) Letter received from Cllr T Birtles informing of his resignation from the Parish Council due to relocation. Thanks were extended to Tom and he was wished well for the future. Clerk to inform CWAC of the vacancy.

(ii) Letter received from the Estate informing that the Courtyard facilities were to close for all of 2019/20 for essential repairs, maintenance and upgrade works.

(iii) Notification received from CWAC that the River Dee Plan had recently been reviewed and condensed and that distribution had been reduced. Parish Councils bordering the Dee would no longer receive a copy.

21. ACCOUNTS

- Payment to CHALC for annual membership was approved for payment (£136.08)
- The Current Bank Acct opened at £7655.01 and closed at £4362.86. The Reserve Bank Acct opened at £502.90 and closed at £503.03.
- Clerks expenses of £70.59 were agreed.
- Clerks salary £366.28
- Payroll Service fee £15
- Internal Auditor (Hacker Young) paid £ 153.00.
- Insurance renewal paid £382.28 to BHIB Ltd.
- Precept received £2500.

22. PLANNING MATTERS

Applications

18/01727/FUL Hatton Heath Farm Platts Lane Hatton Heath Chester Cheshire CH3 9AN
Proposal: Demolition of existing agricultural buildings and erection of new forestry buildings including timber processing, sawmill, timber storage, joinery workshop, equipment store, firewood store, biomass boiler and wood-chip store, and ancillary offices/ workers mess facilities.

18/01580/CAT Forestry Yard Track, Aldford Chester Proposal: Ash (D2-287) - fell due to colonisation by decay pathogens which will cause early loss through failure. Oak (D2-285) - reduce canopy throughout by 1-2m to reduce loading to areas of significant decay. Oak (D2-283) - reduce canopy throughout by 3-4m to reduce loading to main stem and root crown.

Approval:

18/00722/S73 Variation of condition 2 (plans) on 16/01056/FUL Dairy Farm, Saughton Lane. Conversion of office and storage buildings into 4 residential units, erection of 1 new dwelling, demolition of existing office annexe and agricultural shed and new site access.

17/05137/FUL Lea Mosses Farm, Lea Lane. Demolition of existing outbuildings, erection of new feed store, creation of a modified access, removal of pond, creation of a new silage clamp.

17/05415/LBC and 17/05414/FUL Newbold House Platts Lane CH£ 6EY Conversion of existing outbuilding to provide ancillary accommodation.

18/00641/S73 Lea Manor Farm Variation of Condition 2 on 17/02914/FUL to remove garage, relocate replacement dwelling and amendments to the terraced area around the dwelling.

23.HIGHWAY MATTERS

- (i) Pothole reported at end of Middle Lane/Rushmere Lane.
- (ii) Painting of SLOW sign on road required at School Lane.
- (iii) Aldford Bridge/Smithy Farm: Edge of the road eroded and filling with water.
- (iv) Pothole reported outside Dairy House Farm.

24. ANY OTHER BUSINESS

- (i) Request received for Mobile Library to change stop to the new Village Store.
- (ii) Noted: The Estate were offering Cyber Safety training and the next meeting was to be held in June.

25. Date for next meeting – Wednesday 5th September 2018 at SAIGHTON Village Hall.